

T. Michael Childs

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EDUCATION

University of North Carolina at Chapel Hill

2009 Master of Science in Library Science (anticipated)

1989 Bachelor of Arts in Radio, Television, and Motion Pictures

PROFESSIONAL EXPERIENCE

Carolina Digital Curation Fellow August 2008 – present

Information Technology Services University of North Carolina at Chapel Hill, North Carolina

- Researching education certificate programs in North Carolina.
- Researching online Microsoft Office tutorials.
- Reviewing educational games for the Games4Learning program.

Research Assistant June 2008 - August 2008

Rare Books Collection, Wilson Library University of North Carolina at Chapel Hill, North Carolina

- Cataloging the backlog utilizing OCLC Connexion and Millennium software to generate accurate bibliographic entries.
- Resolving discrepancies between the shelf list and the online bibliographic records.
- Adding transferred items to the Rare Books Collection's catalog.
- Identifying items in need of preservation and routing them to the conservationist.

Research Assistant January 2008 – June 2008

Manuscripts Department, Wilson Library University of North Carolina at Chapel Hill, North Carolina

- Use of and metadata creation in CONTENTdm digital collection management software.
- Converting legacy finding aids into Encoded Archival Description-encoded XML documents.
- Setting up, creating, and maintaining the department's MediaWiki software.
- Reorganization and cleanup of the Miscellaneous Papers collection, including creating EAD finding aid and individual MARC records.

Lead Tester; Director of Customer Support August 2001 - December 2007

Avacast Corporation Newport Beach, CA

- Coordinating and monitoring business and university presentations using Avacaster, an interactive online distance learning and business communication software system.
- Providing customer service and support; tracking issues until resolution.
- Testing software on multiple platforms and tracking issues until resolution.
- Office management.
- Regular use of: Mac OS 9 and X; Windows versions: 98, Me, 2000, XP, Windows 2000 Server, Windows 2003 Server; OneOrZero Open Source Task Management and Help Desk System; phpBugTracker.

Web Developer November 2000 - May 30, 2001

Digital Planet Culver City, CA

- Creating and maintaining internal and external websites for a web-based event management company.
- Testing software and working with programmers to resolve issues.
- Tracking software issues from discovery through resolution.
- Studio video camera operator for video-based segments used in online events.
- Regular use of: HTML, BBEdit, Mac OS 8 and 9, Windows 2000 platforms.

CD-ROM Technician; Software Tester May 1997 - September 1999

Learning Tree International Los Angeles, CA

- Creating CD-ROMs of CBT courses used to train professionals in current management practices and computer software.
- Testing CD-ROM integrity.
- Organizing and archiving CD-ROM products onsite and offsite.
- Providing quality assurance by testing products in order to identify problems and re-testing modifications until problems were resolved.
- Communicating issues to programmers in clear terms.

Software Tester December 1996 - February 1997

Software Designs Unlimited Chapel Hill, NC

- Testing children's educational software designed for home computer use.
- Providing feedback to programmers on the effectiveness of the product and recommending changes.
- Providing quality assurance for all products.

Audiovisual Specialist October 1992 - December 1996

Duke University Medical Center - The Searle Center Durham, NC

- Set up and operation of all types of audiovisual equipment for medical lectures and presentations: film projectors, overhead projectors, video projectors, slide projectors, VCRs, monitors, microphones, amplifiers, internal and external PA systems.
- Trouble-shooting technical difficulties during events.
- Providing technical support and management for office computers.

PROFESSIONAL ORGANIZATIONS

- American Library Association, 2009
- North Carolina Library Association, 2009
- Society of American Archivists, 2009
- Society of North Carolina Archivists, 2009