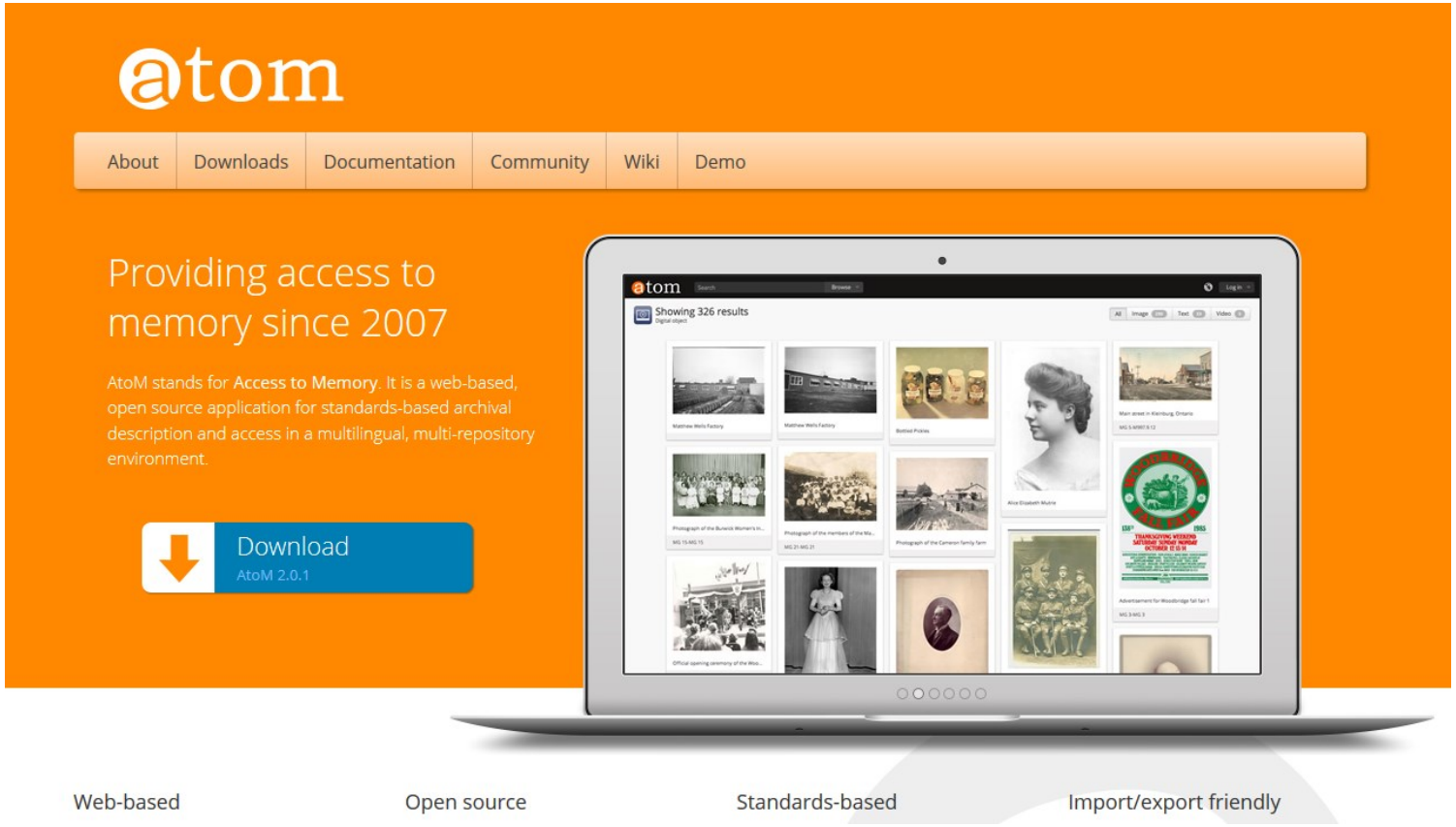
Access to Memory:



A flexible open-source application

for standards-based description and access

What is AtoM?

Web-based

Open source

Standards-based

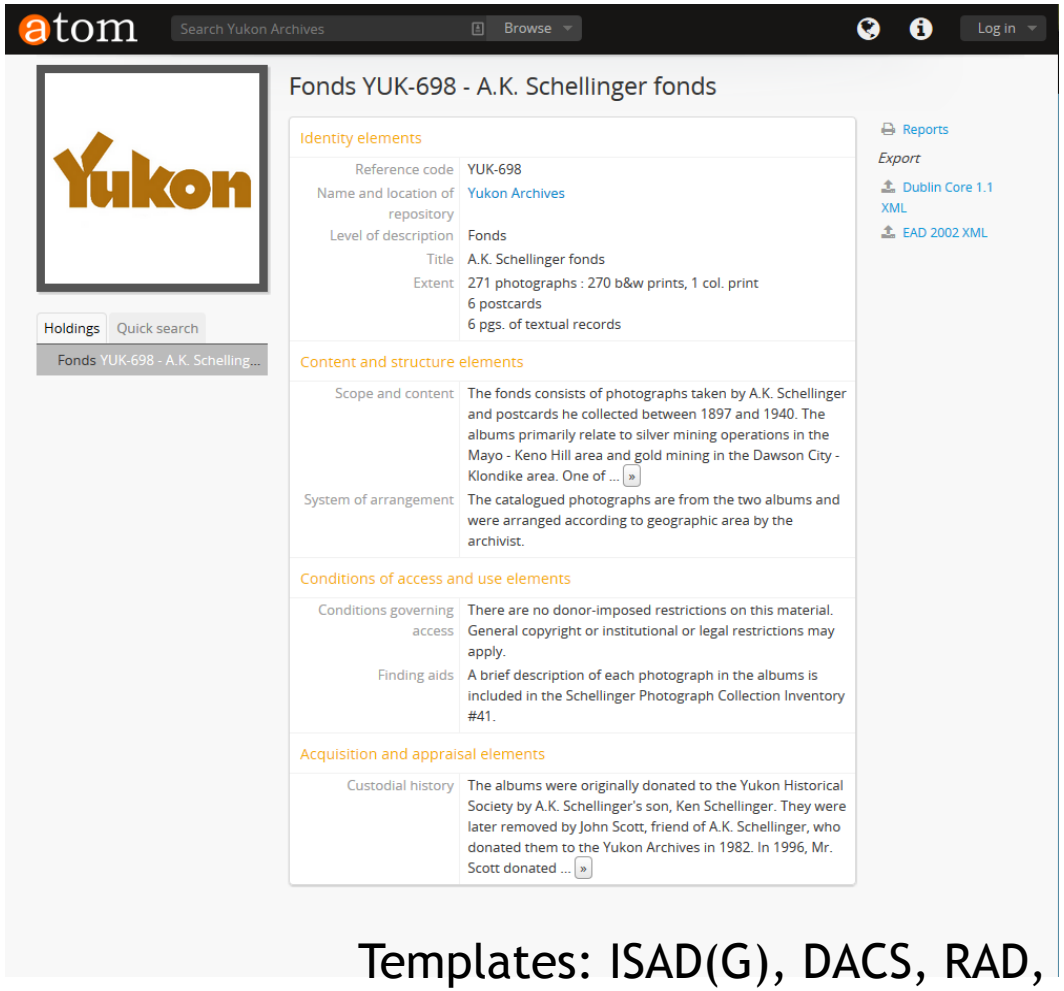
Multilingual

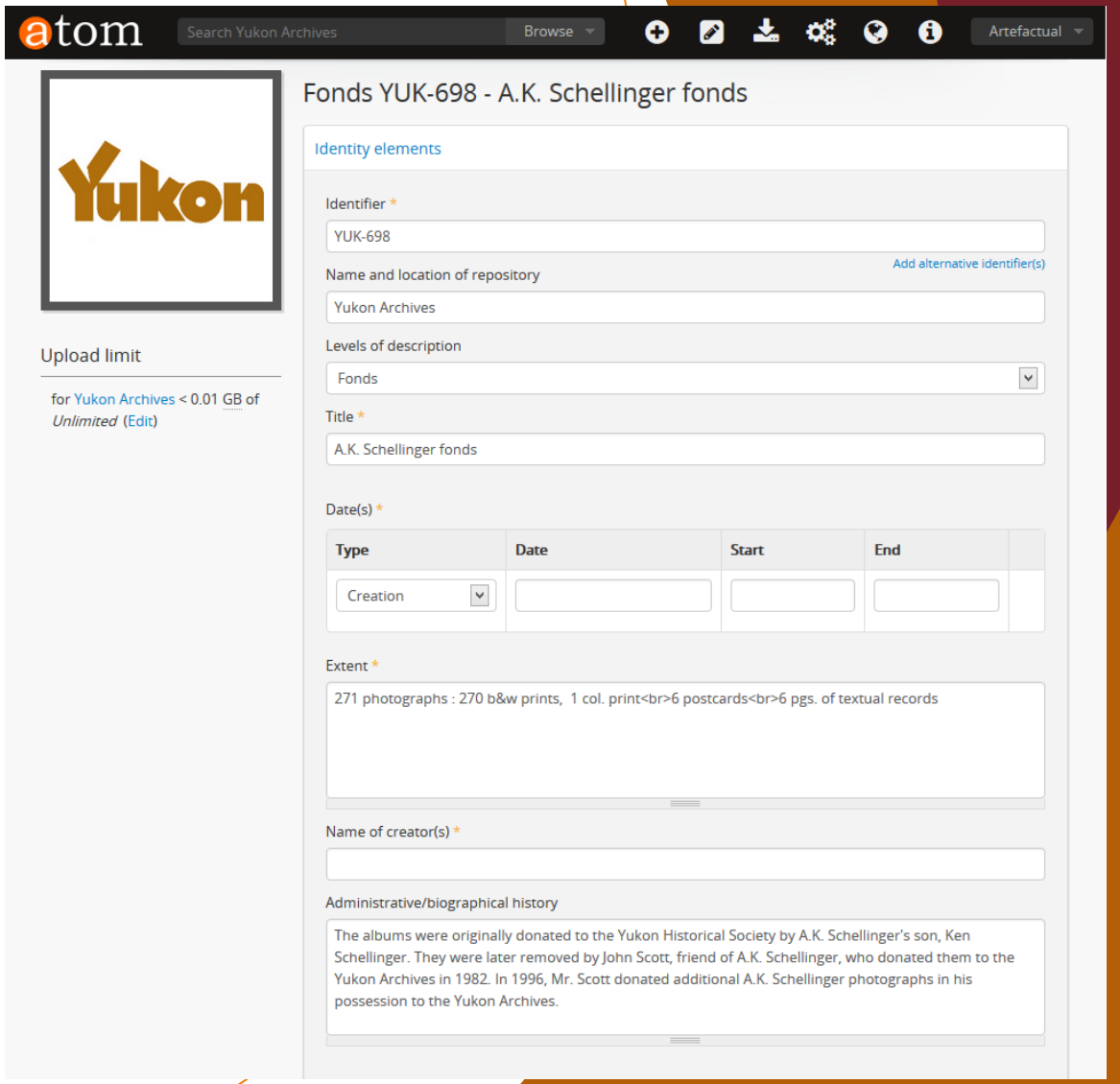
Multi-respository

AtoM stands for **Access to Memory.**

It is a web-based, open source application for standards-based archival description and access in a multilingual, multi-repository environment.

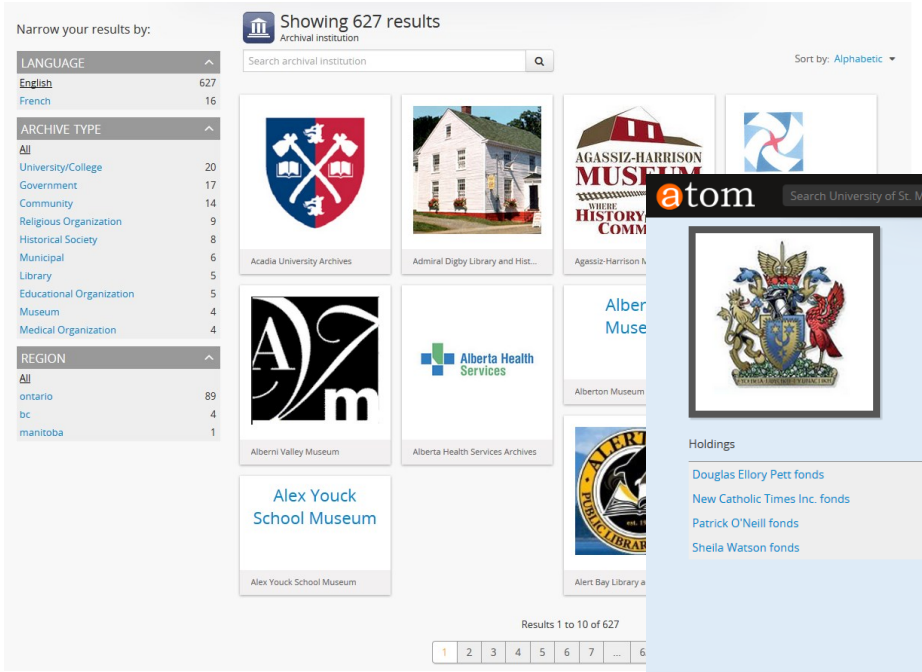
Standards-based description:
user-friendly content standard edit templates

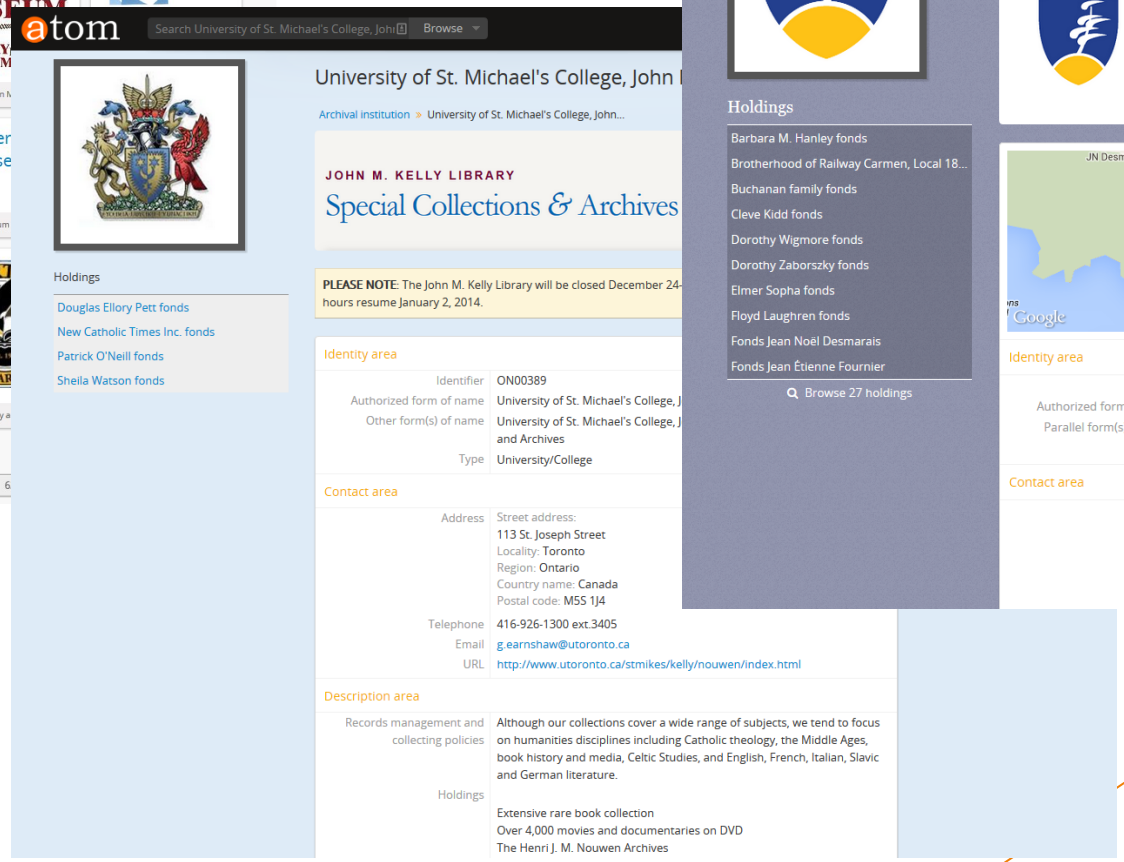


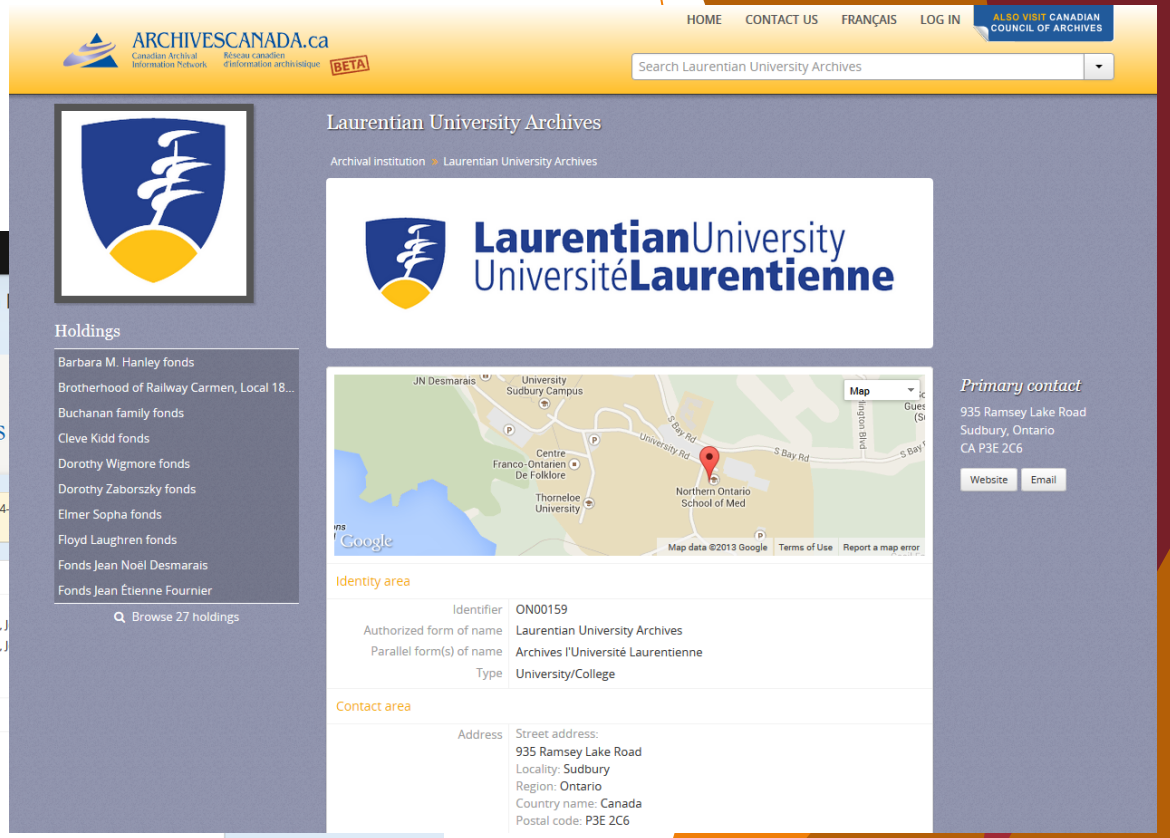


Templates: ISAD(G), DACS, RAD, DC, MODS
ISAAR-CPF, ISDIAH, ISDF

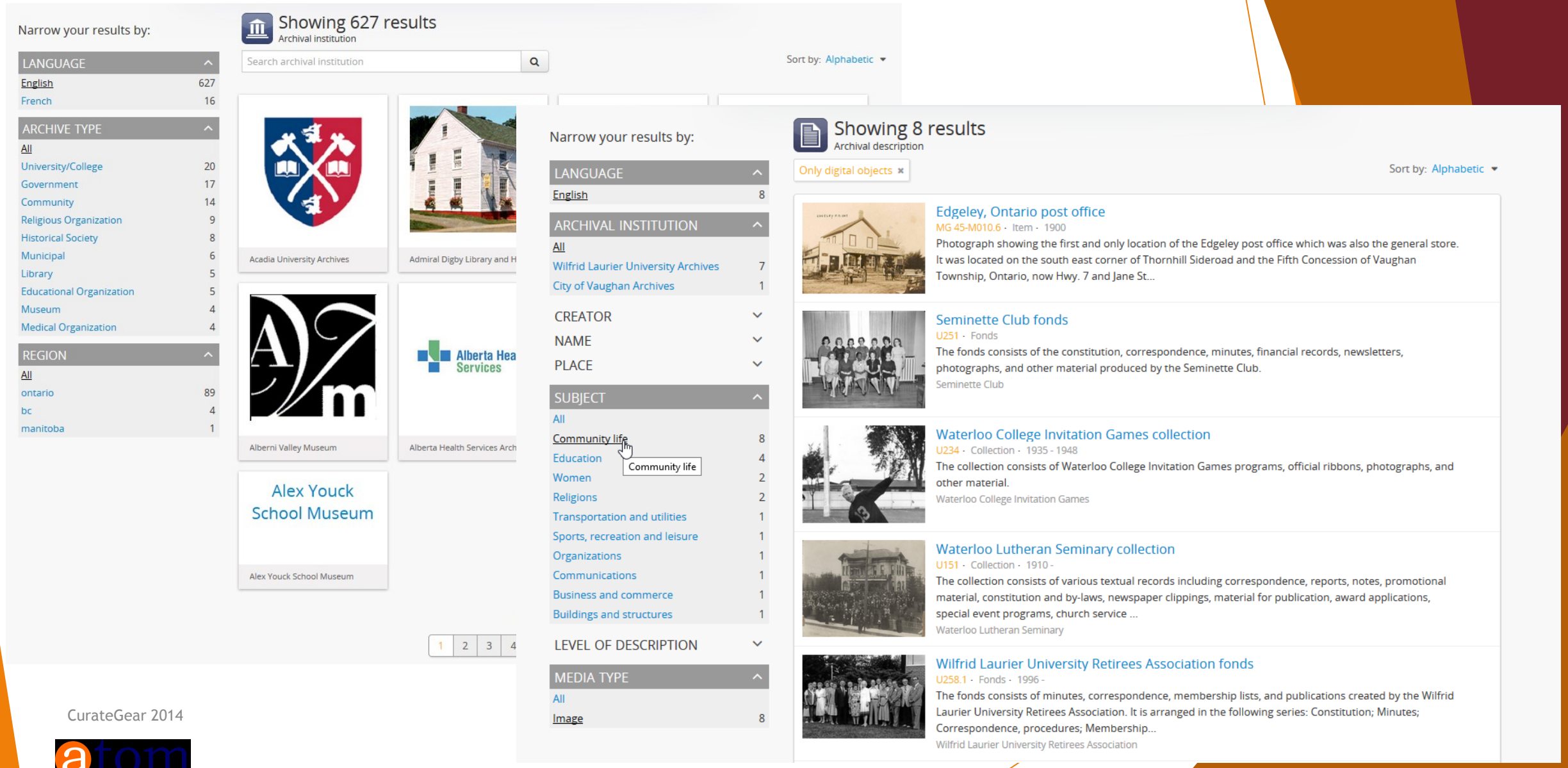
Multi-repository support: per-institution theming







Faceted search and browse filters



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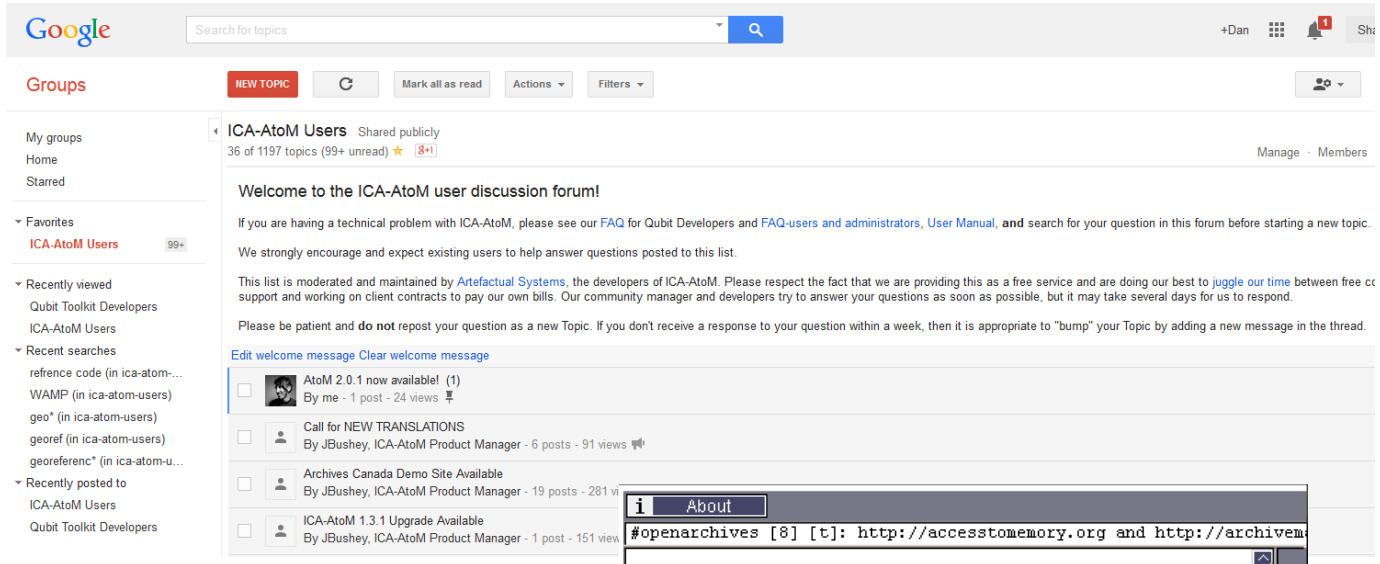
Extensive documentation and community support



Paid support (hosting, migration, development, etc.) also available

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Main menu

The main menu is a navigational tool appears in the AtoM header bar for authenticated (i.e. logged in) users. It consists of 4 sub-menus, represented by icons:

- Add - represented by a icon
- Manage - represented by a icon
- Import - represented by a icon
- Admin - represented by a icon

Each sub-menu is designed as a drop-down menu - hovering over an icon in the main menu will cause a tooltip to appear with the name of the sub-menu (Add, Manage, Import, or Admin). Clicking on one of the icons will cause the drop-down to reveal the options available.

Access to the elements of the main menu (the sub-menus) depends on the access privileges associated with each user account. Consequently, some users may not see some of the icons for the sub-menus in the main menu after logging in. Access privileges are determined by the user role associated with a user account - for example, a contributor will see the Add and Manage menus, but not the Import or Admin menus. Only adminstrators will see all 4 sub-menus (Add, Manage, Import, Admin) in the main menu.

- For information on user roles, see: User roles
- For information on managing User accounts see: Manage user accounts.
- For information on changing the permissions associated with an account or a group, see: `Edit user permissions`

Tip

Administrators can add and remove options in the sub-menus (Add, Manage, Import, Admin) of the main menu via **Admin > Menus**. For more information, see Manage menus

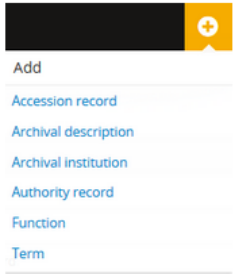
ADD

The Add menu's options will redirect users to blank records in edit mode, ready for data entry. Using the Add menu, users can quickly create new accession records, archival descriptions, archival institutions, authority records, functions, and terms.

All records are created independently of other records, and will not be a part of a pre-existing hierarchy - that is to say, they will be top-level records.

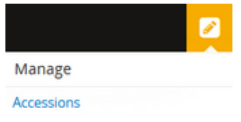
Find more information on working with:

- Accession records
- Archival descriptions
- Archival institutions
- Authority records
- Functions
- *Terms*

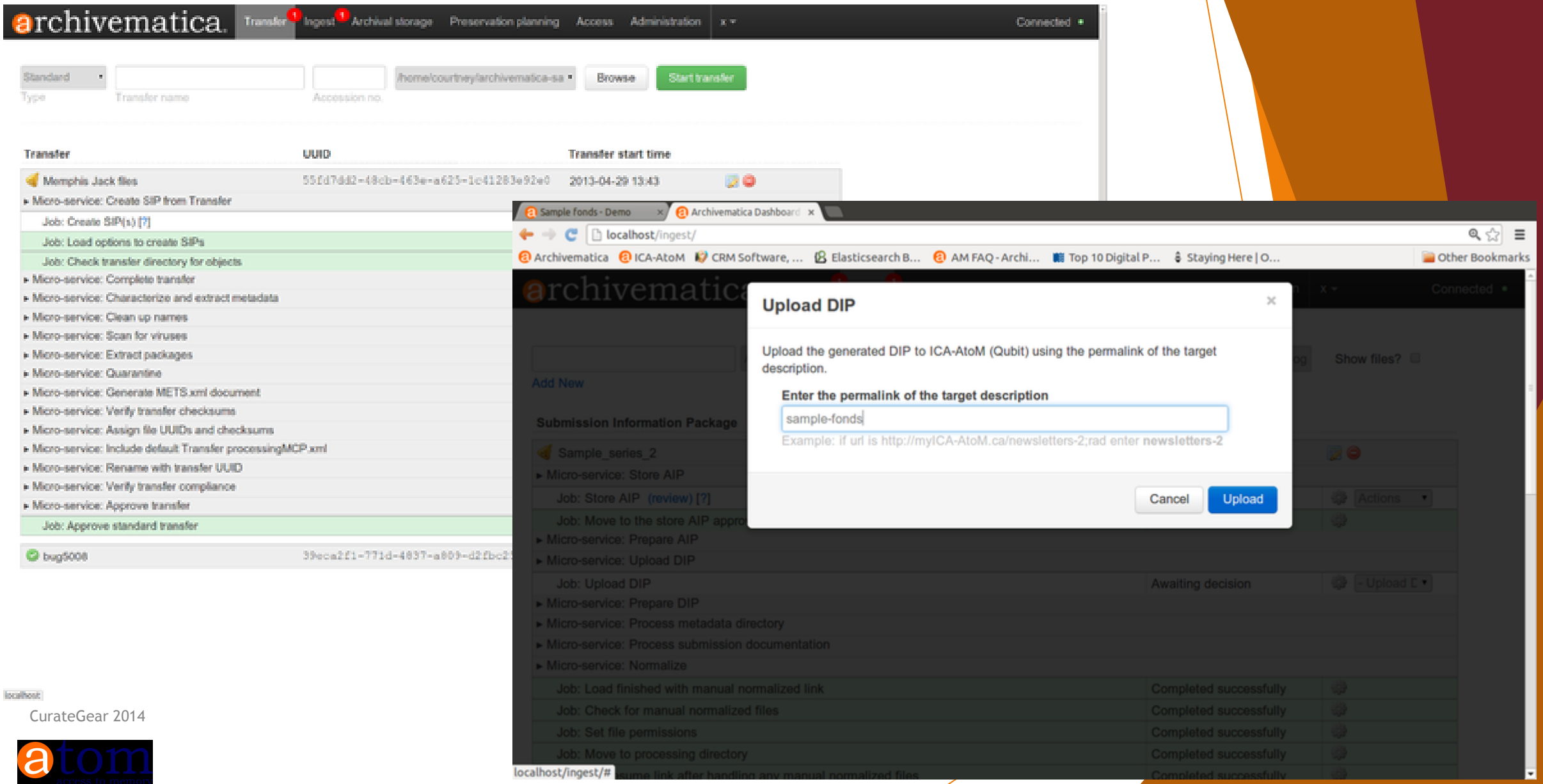


MANAGE

The Manage menu allows authenticated (i.e. logged in) users to quickly access browse lists for key entity types in AtoM - accessions, donors, physical storage, rights holders, and taxonomies. When selecting from the Manage menu's drop-down, the user is redirected to a browse page for the selected entity or record type.



Archivematica integration



Come see AtoM at work!

Topics to be covered in the demo:

- **Search and browse** with Boolean queries, Typeahead, and faceted results
- **Multi-digital object upload** through the user interface
- **Accessions**, accruals, deaccessions, and generating archival descriptions from your accession records
- Granular control over **access privileges** per user or per group
- **EAD** import/export
- Upload archival master images and have AtoM automatically generate access derivatives
- Add **rights records** to descriptions and digital objects
- **What do YOU want to see?**

Thank you!

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AtoM Roadmap

- 2.02: Bug fixes, usability improvements (March 2014)
- 2.1 Developments: (April 2014)
  - Subjects and Places browse redesign
    - Public access to: term search (including “use for” term names); taxonomy treeview; term record
  - Alternative identifier field
    - Add multiple legacy ID and control numbers to a description
  - Archival history/Custodial history field added to Visible Elements
  - Add reciprocal relationship predicates to related ISAAR records
  - Date field added to “Add lower levels” options in archival description edit templates
  - Job scheduler for asynchronous tasks performed in background
  - Generate full PDF finding aid
- 2.2 Developments (summer 2014)
  - Ability to expand and pin treeview
  - Archivematica integration: structured levels of description import into AtoM