

INLS 992
Masters Practicum
Spring 2023

Tue, 02:00PM – 04:45PM, Manning 001

Instructor:

Arcot (Raja) Rajasekar

Office Hours: by email appointment (see schedule)

Email: rajasekar at unc dot edu

Course Description: This course will guide and advise students in conducting their master's capstone practicum sponsored projects. Students will be involved in working on team/group projects assigned and started during the previous semester as part of the INLS 779. This course will provide instructor assistance as needed in general guidance and in solving specific problems encountered by each team and/or team member during the project execution. The final deliverable for the course is a presentation to the whole school.

Prerequisite(s): INLS 779

1. Course Objectives

Each student will be part of a group and involved in conducting a sponsored project. The main work for this course will be done outside the class and in consultation and guidance by the sponsored agency. The course instructor will be involved in solving any problems encountered during the execution of the project. The key learning objectives of this course are:

- Work with project sponsor to execute the project as outlined during INLS 779.
- Work with project team to execute the project.
- Work with stakeholders (sponsors) to meet their requirements.
- Develop specific skills and work as a coordinated team member to meet the project's demands.
- Understand and execute all aspects of the project lifecycle.
- Learn and apply communication, documentation, and presentation skills.
- Use project management tools to help in executing the various phases of the project and to control the flow of the tasks to meet the project deadlines.
- Learn to work in group, meet project requirements, make on time deliverables.

2. Personal Inclusion Commitment

As instructors, we strive to create a learning environment that treats diverse ideas and perspectives with respect. We aim to bring diverse voices into the classroom (readings, videos, speakers, etc.), and we welcome your input of specific resources to improve the class. If you feel that something about the class – or something that is said by anyone during the class – has made you uncomfortable, please talk to any of us about it.

3. Required Texts

The project report submitted at the end of INLS 779 will be used as the guide to the project execution.

4. Grading

All grading for this course will follow the [graduate grading scheme](#) (H, P, L, F) as proposed by the UNC Registrar. One grade will be given to each practicum group as a whole, unless disparities arise that make individual grading necessary.

5. UNC Honor Code

It is your responsibility to read the Honor Code, which can be found online at: <http://instrument.unc.edu/instrument.text.html>. Here are a few pieces that are relevant to your course work and conduct:

A. General Responsibilities

It shall be the responsibility of every student at the University of North Carolina at Chapel Hill to:

- Obey and support the enforcement of the Honor Code;
- Refrain from lying, cheating, or stealing;
- Conduct themselves so as not to impair significantly the welfare or the educational opportunities of others in the University community; and
- Refrain from conduct that impairs or may impair the capacity of University and associated personnel to perform their duties, manage resources, protect the safety and welfare of members of the University community, and maintain the integrity of the University.

B. Academic Dishonesty

It shall be the responsibility of every student enrolled at the University of North Carolina to support the principles of academic integrity and to refrain from all forms of academic dishonesty including, but not limited to, the following:

- Plagiarism in the form of deliberate or reckless representation of another's words, thoughts, or ideas as one's own without attribution in connection with submission of academic work, whether graded or otherwise.
- Falsification, fabrication, or misrepresentation of data, other information, or citations in connection with an academic assignment, whether graded or otherwise.
- Unauthorized assistance or unauthorized collaboration in connection with academic work, whether graded or otherwise.
- Cheating on examinations or other academic assignments, whether graded or otherwise, including but not limited to the following: (a) Using unauthorized materials and methods (notes, books, electronic information, telephonic or other forms of electronic communication, or other sources or methods), or (b) Representing another's work as one's own.
- Violating procedures pertaining to the academic process, including but not limited to the following: (a) Violating or subverting requirements governing administration

of examinations or other academic assignments; (b) Compromising the security of examinations or academic assignments; or (c) Engaging in other actions that compromise the integrity of the grading or evaluation process.

6. Professional Conduct

In addition to the UNC Honor Code, we expect that you will demonstrate integrity and professionalism in your participation in this course, and in the fulfillment of all your course assignments. This includes completing the assigned readings by the dates they are due, attending class sessions, dedicating adequate time for your participation (both in-class and out-of-class), and putting forth effort, care and thought in preparing your written assignments.

We also expect you to show respect for all members of this course and all comments and questions posed by them. At SILS, we strive to be an anti-racist organization, meaning we actively oppose racism in all its forms. To that end, we expect students, faculty, and staff to be compassionate of others, to help all of us see the implicit bias that exists in American society and in each of us, and to hold each other to high standards of cultural competence and inclusion.

7. Counseling & Psychological Services (CAPS)

CAPS is strongly committed to addressing the mental health needs of a diverse student body through timely access to consultation and connection to clinically appropriate services, whether for short or long-term needs. Go to their website: <https://caps.unc.edu/> or visit their facilities on the third floor of the Campus Health Services building for a walk-in evaluation to learn more.

8. Accessibility Resources

The University of North Carolina at Chapel Hill facilitates the implementation of reasonable accommodations, including resources and services, for students with disabilities, chronic medical conditions, a temporary disability, or pregnancy complications resulting in barriers to fully accessing University courses, programs and activities.

Accommodations are determined through the Office of Accessibility Resources and Service (ARS) for individuals with documented qualifying disabilities in accordance with applicable state and federal laws. See the ARS Website for contact information: <https://ars.unc.edu> or email ars@unc.edu.

9. Title IX Resources

Any student who is impacted by discrimination, harassment, interpersonal (relationship) violence, sexual violence, sexual exploitation, or stalking is encouraged to seek resources on campus or in the community. Please contact the Director of Title IX Compliance (Adrienne Allison – Adrienne.allison@unc.edu), Report and Response Coordinators in the Equal Opportunity and Compliance Office (reportandresponse@unc.edu), Counseling and Psychological Services (confidential), or the Gender Violence Services Coordinators (gvscc@unc.edu; confidential) to discuss your specific needs. Additional resources are available at <http://safe.unc.edu>.

10. Class Schedule

Date	Meeting
Jan 10	Full Class Meeting – Three Sessions as defined in email.
Jan 17	Flexible Meeting (by email appointment)
Jan 24	Group Leader or Designate Meeting (one session starts at 2pm)
Jan 31	Flexible Meeting (by email appointment)
Feb 07	Full Class Meeting – Three Sessions as defined in email.
Feb 14	NO CLASS – Well-being Day
Feb 21	Flexible Meeting (by email appointment)
Feb 28	Group Leader or Designate Meeting (one session starts at 2pm)
Mar 07	Flexible Meeting (by email appointment)
Mar 14	NO CLASS – Spring Break
Mar 21	Full Class Meeting – Three Sessions as defined in email.
Mar 28	Flexible Meeting (by email appointment)
Apr 04	Group Leader or Designate Meeting (one session starts at 2pm)
Apr 11	Flexible Meeting (by email appointment)
Apr 18	Full Class Meeting – Three Sessions as defined in email.
Apr 21	FRIDAY - PRESENTATION DAY