Calendar for INLS 721 Fall 2017: August 22nd-December 5th

Instructor:

Caroline Keizer (keizer@email.unc.edu)

cataloger in Wilson Special Collections (North Carolina Collection and Rare Books)

and at Davis Library (French, Italian, Latin languages and maps)

Class meets Tuesdays and Thursday 8-9:15 am

Manning 208

No regular office hours available, but instructor will meet with students when requested, either after class or on an as needed basis

August 22:

* Introductions—me, you
* Review of syllabus and expectations
* Why do we catalog?
* HOMEWORK:

READ:

“The Bodleian catalogs of 1674 and 1738 : an examination in the light of modern cataloging theory” by Carolyn O. Frost*. Library quarterly.* Vol. 46, no. 3 (1976): p. 248-70. (available online)

“On the construction of catalogues of libraries and of a general catalogue …” by Charles C. Jewett. Available in the Smithsonian Institution’s report for 1852: p. 1-20 and skim the rules for cataloging (available here: <https://babel.hathitrust.org/cgi/pt?id=mdp.39015023260733;view=1up;seq=13> )

August 24:

* Overview of the history of cataloging, where we’ve been, where we are going
* RDA versus AACR2
* HOMEWORK:

SET up your logins and make sure you have access to each of the tools (any Virtual Lab problems need to be addressed in the SILS lab--as they control it)

EXERCISE on exploring different versions of OPACs (directions in the ASSIGNMENTS tab of SAKAI) --to discuss in following class: what works about each OPAC, what frustrated you about each OPAC, what metadata was missing for you as a patron?

August 29:

* discuss OPACs from homework
* look at catalogers’ tools: OCLC , class web, cataloger’s desktop, RDAtoolkit (all require logins/we have a limited number of subscriptions to these--so never wait until the last moment)
* other tools: Bibliographic formats and standards, WorldCat, OPACs, CRS (Cataloger’s Reference Shelf)
* What is MARC? (explore Bib Formats and Standards)
* HOMEWORK:

READ:

What is FRBR? <http://www.loc.gov/cds/downloads/FRBR.PDF>

Viewing RDA from FRBR and FRAD: Does RDA Represent a Different Conceptual Model?

<http://www.tandfonline.com/doi/abs/10.1080/01639374.2012.712631>

Evaluation of RDA as an Implementation of FRBR and FRAD

<http://www.tandfonline.com/doi/abs/10.1080/01639374.2012.680848>

August 31:

* What are FRBR, FISO, WEMI?
* Begin exploration of RDA and the expectations it has for a good cataloging record

September 5:

* What are the core elements of all good cataloging?
* Metadata standards and the one catalogers use: MARC 21 (look at MARC fields)
* HOMEWORK:

PRACTICE transcribing data into MARC fields (directions in SAKAI); submission required

September 7:

* Take a look at a few of the homework answers
* Using Connexion: searching, selecting, editing, saving records
* HOMEWORK:

READ in the **TUTORIAL** section about Connexion Client Overview, Searching WorldCat, Creating Original Bibliographic Records, and Editing Bibliographic Records (feel free to read any of other tutorials that interest you) <http://www.oclc.org/support/training/portfolios/cataloging-and-metadata/connexion-client.en.html>

EXERCISE: PRACTICE searching and selecting the right records to use (directions in SAKAI); submission required

September 12:

* Subject access and why we continue to use Library of Congress Subject Headings. Are there other choices?
* HOMEWORK: READ:

Teaching Library of Congress Subject Headings <http://www.tandfonline.com/doi/abs/10.1300/J104v29n01_08>

Failures in Subject Retrieval <http://www.tandfonline.com/doi/abs/10.1300/J104v10n01_03>

Interview with Barbara Tillett <http://libraryjuicepress.com/blog/?p=115>

September 14:

* more on subject access; searching in Connexion and interpreting subject records; connecting subject strings

September 19:

* IN CLASS PRACTICE ON SUBJECTS submission required

September 21:

* cataloging a book using RDA instructions (putting together data transcription and subjects to create a bibliographic record)
* mid-term assignment made today (due October 12th)

September 26:

* cataloging a book using RDA instructions

September 28:

* IN CLASS PRACTICE ON CATALOGING A BOOK attendance required

 *bring a ruler please*

October 3:

* IN CLASS PRACTICE ON CATALOGING A BOOK attendance required

 *bring a ruler please*

October 5:

* systems of classification

October 10:

* Library of Congress classification

October 12:

* mid-term due
* IN CLASS PRACTICE ON CLASSIFICATION submission required

October 17:

* Authority control – what are access points and how do they help?
* HOMEWORK: READ:

 Understanding MARC Authority Records: Machine Readable Cataloging (parts 4 and 5)

<http://www.loc.gov/marc/uma/pt1-7.html#pt4>

<http://www.loc.gov/marc/uma/pt1-7.html#pt5>

Fall break (October 19)

October 24: Instructor is on vacation this day

* Either together during the class period or on your own (organize with your classmates as you see fit) work on and submit EXERCISE ON ASSESSING AUTHORITIES submission required

October 26:

* IN CLASS PRACTICE ON CREATING AUTHORITIES for personal names attendance required

October 31:

* cataloging a serial using RDA instructions

November 2:

* IN CLASS PRACTICE ON CATALOGING SERIALS attendance required

November 7:

* IN CLASS PRACTICE ON CATALOGING SERIALS submission required

November 9:

* cataloging maps and other cartographic resources

November 14:

* IN CLASS PRACTICE ON CATALOGING A CARTOGRAPHIC RESOURCE attendance required

November 16:

* Cataloging video formats (We will be joined by a guest lecturer from Elon College: Ms. Shannon Tennant)

November 21:

* IN CLASS PRACTICE ON VIDEO FORMATS attendance required

Thanksgiving break (November 23, 2017)

November 28:

* what happens once you’ve cataloged?
* the OPAC
* database management

November 30:

* playing in the OPAC : IN CLASS EXERCISE attendance required

December 5:

* other library options for cataloging

December 14 (8:00 am) FINAL EXAM:

* The final exam is an in-class cataloging exercise cataloging material from the range of formats that we have covered this semester.
* Students will work in pairs sharing the logins, but work will be individual.
* Must bring your laptop computer in order to access all resources.

update: June 19, 2017