

## **INLS 513-001 RESOURCE SELECTION & EVALUATION (3 credit hours)**

Spring Semester 2014, Wednesdays 12:30-3:15, Room 307 Manning Hall

Instructor: Mary Grace Flaherty

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Office hours: Room 204 Manning Hall, Thursday 10-11:45 a.m. or by appointment

### Course Description:

This course covers the identification, provision, and evaluation of resources to meet primary needs of clientele in different institutional environments.

We will explore the:

- Defining characteristics of collections
- Challenges of defining the scope of collections
- Development of collections that communities of users value
- Sustainability of collections
- Legal and ethical considerations associated with selecting, evaluating, collecting, managing, and providing access to information and artifacts in a variety of formats

Collections are considered dynamic entities, so this class will take into account the “lifecycle” of information – from conception and creation, to selection and storage, to access and evaluation, to preservation and long-term considerations, as well as weeding or deselection. Emerging issues in collection development, such as digitization projects, self-archiving behaviors, institutional repository development, and collaborations between different types of organizations will also be addressed.

### Course Objectives:

By the end of the course, it is expected that students will be able to:

- Critique some of the literature on collections and collecting, from a variety of perspectives and in a variety of settings, in order to understand the major questions, issues, consequences, model, philosophies, and other forces in play.
- Analyze and evaluate written collection development policies with sensitivity toward the social contexts in which the collections are situated.
- Articulate similarities and differences between the collecting activities of different types of cultural heritage institutions (e.g. public, academic, school and special libraries; archives and museums).
- Apply a set of heuristics and principles for approaching collection development and management in professional situations (e.g. use of selection aids and statistics as tools).
- Reflect upon attitudes and practices in order to assess their performance as developing professionals.

## Course Requirements

### Required Text:

Evans, G.E. & Saponaro, M.Z. (2012). *Collection management basics* (6<sup>th</sup> ed.). Westport, CT: Libraries Unlimited.

Other course materials will be accessible through the UNC Libraries course reserves system and/or through Sakai.

Other resources to consider that are focused on collection development issues:

**AcqNet-L** The Acquisitions Librarians Electronic Network: <http://www.acqweb.org/acqnetnew>

**COLLDV-L** for Collection Development Librarians: <http://serials.infomotions.com/colldev-l/>

Webjunction: <http://www.webjunction.org/collection-development>

Journals and serial publications related to themes in the course:

*Collection Management* (<http://search.lib.unc.edu/search?R=UNCb5819172>)

*Council on Library and Information Resources Reports* (<http://www.clir.org/pubs/reports/>)

*Journal of Electronic Resources Librarianship*  
(<http://search.lib.unc.edu/search?R=UNCb5965426>)

*Library Collections, Acquisitions & Technical Services*  
(<http://search.lib.unc.edu/search?R=UNCb5777025>)

Library Resources & Technical Services (<http://search.lib.unc.edu/search?R=UNCb5846112>)

And others catalogued with the LC subject headings “Library Collection Development-Periodicals” and “Collection development (Libraries)-Periodicals.”

<b>Session Number</b> <i>Date</i>	<b>Topic</b>	<b>Readings</b> <i>Due Dates</i>
Session 1 – <i>January 8</i>	Introduction and course overview	Small group determination for <i>Assignment 1</i>
Session 2 – <i>January 15</i>	The mission(s) of libraries and their collections; Defining collections	E & S – Chapters 1 & 2 Brown & Marek Lee
Session 3 – <i>January 22</i>	Identifying and assessing user and community needs	E & S – Chapter 3 Hoffert
Session 4 – <i>January 29</i>	Collection development policies	Johnson pp. 72-82 Gregory pp. 31-53 Snow; Mangrum
Session 5 – <i>February 5</i>	<i>Policy presentations</i> Selection activities	E & S – Chapter 4 Gregory pp. 55-80 Hazen <i>Assignment 1 Presentations</i>
Session 6 – <i>February 12</i>	Acquisitions	E & S – Chapter 5 (103-21) Hanson & Heidenwolf
Session 7 – <i>February 19</i>	Budgets	E & S – Chap. 5 (121-31) Johnson pp. 83-102 <i>Assignment 2 Due</i>
Session 8 – <i>February 26</i>	Cooperative collection development & Resource sharing	E & S – Chapter 7 Edwards Hosburgh & Okamoto
Session 9 – <i>March 5</i>	Print & Media	E & S – Chapter 8 Jacoby <i>Assignment 3 Due</i>
Session 10 – <i>March 19</i>	Technology & E-Resources	E & S – Chapter 9 Marx One chapter from Polanka
Session 11 – <i>March 26</i>	<i>Materials Presentations</i> Legal Issues	E & S – Chapter 11 Eschenfelder; Magi <i>Assignment 4 Presentations</i>
Session 12 – <i>April 2</i>	Assessment & Evaluation of collections; Maintenance & Preservation	E & S – Chapters 6 & 10 Baker; Connaway Johnson – Chapter 7
Session 13 – <i>April 9</i>	Marketing & Outreach	Johnson – Chapter 6 Lawrence
Session 14 – <i>April 16</i>	Professional Ethics & Intellectual Freedom	E & S – Chapter 12
Session 15 – <i>April 23</i>	Wrap-Up	<i>Assignment 5 – Due by 12:00 pm on April 28</i>

## Additional Readings:

### **Session 2:**

Brown, K. & Marek, K. (2005). Librarianship and change: A consideration of Weick's "drop your tools" metaphor. *Library Administration and Management*, 19(2), 68-74.

Lee, H.L. (2000). What is a collection? *Journal of the American Society for Information Science*, 51(12), 1106-1113.

### **Session 3:**

Hoffert (2008, Sept. 1). Immigrant nation: How public libraries select materials for a growing population whose first language is not English. *Library Journal*, 133(14), 34-36.

### **Session 4:**

Gregory, V.L. (2011). Chapter 3 (pp. 31-53) in *Collection development and management for 21<sup>st</sup> century library collections*. New York: Neal Schuman.

Johnson, P. (2009) Chapter 3 (pp. 72-82) in *Fundamentals of collection development and management* (2<sup>nd</sup> ed.). Chicago: American Library Association.

Mangrum, S. & Pozzebon, M.E. (2012). Use of collection development policies in electronic resource management. *Collection Building*, 31(3), 108-114.

Snow, R. (1996). Wasted words: The written collection development policy and the academic library. *Journal of Academic Librarianship*, 22(3), 191-194.

### **Session 5:**

Gregory, V.L. (2011). Chapter 4 (pp. 55-80) in *Collection development and management for 21<sup>st</sup> century library collections*. New York: Neal Schuman.

Hazen, D. (2009). Rethinking research library collections: A policy framework for straitened times, and beyond. *Library Resources & Technical Services*, 54(2), 115-121.

### **Session 6:**

Hanson, M. & Heidenwolf, T. (2010). Making the right choices: Pay-per-view use data and selection decisions. *College & Research Libraries News*, 71(11), 586-588.

### **Session 7:**

Johnson, P. (2009) Chapter 3 (pp. 83-102) in *Fundamentals of collection development and management* (2<sup>nd</sup> ed.). Chicago: American Library Association.

### **Session 8:**

Edwards, P.M. (2004). Collection development and maintenance across libraries, archives, and museums: A novel collaborative approach. *Library Resources & Technical Services*, 48(1), 26-33.

Hosburgh, N. & Okamoto, K. (2010). Electronic document delivery: A survey of the landscape and horizon. *Journal of Interlibrary Loan, Document Delivery & Electronic Reserve*, 20, 223-252.

**Session 9:**

Jacoby, B.E. (2008). Status of approval plans in college libraries. *College & Research Libraries*, 69(3), 227-240.

**Session 10:**

Marx, A.W. (2013) E-Books and Democracy. Op-Ed, Published 5/1/13, *New York Times Online*: [http://www.nytimes.com/2013/05/01/opinion/e-books-libraries-and-democracy.html?\\_r=0](http://www.nytimes.com/2013/05/01/opinion/e-books-libraries-and-democracy.html?_r=0)

Please read either Chapter 3: E-books in the School Library; Chapter 4: E-books in the Public Library or Chapter 5: The Academic Library E-book in Polanka, S. (2011). No shelf required. Chicago: American Library Association.

**Session 11:**

Eschenfelder, K.R. (2008). Every library's nightmare? Digital rights management, use restrictions, and licensed scholarly digital resources. *College & Research Libraries*, 69(3), 205-225.

Magi, T.J. (2010). A content analysis of library vendor privacy policies: Do they meet our standards? *College & Research Libraries*, 73(3), 254-272.

**Session 12:**

Baker, W. & Dube, L. (2010). Identifying standard practices in research library book conservation. *Library Resources & Technical Services*, 54(1), 21-39.

Connaway, L.S., O'Neill, E.T., & Prabha, C. (2006). Last copies: What's at risk? *College & Research Libraries*, 67(4), 370-379.

Johnson, P. (2009) Chapter 7 in *Fundamentals of collection development and management* (2<sup>nd</sup> ed.). Chicago: American Library Association.

**Session 13:**

Johnson, P. (2009) Chapter 6 in *Fundamentals of collection development and management* (2<sup>nd</sup> ed.). Chicago: American Library Association.

Lawrence, K. (2012). Library-sponsored sustainable living outreach in Denver (pp. 119-126) in *Greening Libraries*. Los Angeles: Library Juice Press.

### Assignments:

1. Small Groups: Find 2 examples of collection development policies (one you consider exemplary and one that you think is inadequate) for a specific setting (e.g. public, academic, school, special library; archives, museum, etc.) – present to class with explanation of why you chose them (7-10 minutes). *February 5*
2. Find a resource that has been banned in a library setting (possible starting point: ALA list of banned books). Make a case for why this book should remain in the library collection, or alternatively, make a case for why you would remove the book from the collection. Written assignment (3-5 pages; double-spaced). *February 19*
3. Conduct an interview with a practicing librarian who handles collection management in his/her setting – questions to consider: what selection tools are used; how are resources allocated between departments; how does s/he solicit input, collect data; best item in the collection; item s/he “had to” purchase but didn’t want to; something s/he’d purge if possible, etc. Write-up results of the interview and reflect on insights you discovered (5-7 pages; double-spaced). *March 5*
4. Choose a type of material and/or format that you’d like to introduce to your community of users (assume they have not used this format previously). Pitch this new item and present as if you were justifying adding this format to your boss/library board/user community. Present to class (5-8 minutes). *March 26*
5. Identify a community of users (one that you define – e.g. stamp collectors, car enthusiasts, etc.) and create a core collection for their needs in a variety of formats. Include details of resources used in the process and why, also discuss any resources you chose not to use and explain why. Written assignment (8-10 pages; double-spaced). *April 28 by 12:00 p.m.*

### Grading:

Assignment 1 – 15%

Assignment 2 – 15%

Assignment 3 – 15%

Assignment 4 – 15%

Assignment 5 – 20%

Class Participation – 20%

Based on the UNC Registrar Policy for courses (<http://regweb.unc.edu/resources/rpm24.php>) semester grades will be H, P, L or F for graduate students. Grades for individual assignments will be based on points obtained on each assignment, weighted by percentages listed above, to calculate final grades. Numerical grades for the course as a whole will roughly translate into the following letter grades:

98.0-100% = H (High Pass)

80.0-97.9% = P (Pass)

65.0-79.9% = L (Low Pass)

< 64.9% = F (Fail)

If you have any concerns or questions about your grades (or any other issues) at any time, please feel free to discuss with me.

Students at the School of Information and Library Science are expected to follow the University of North Carolina at Chapel Hill Honor Code. Essentially, the Honor Code states that all students shall “refrain from lying, cheating, and stealing... all students are expected to actively support and protect the ideals of the Honor System at Carolina. These responsibilities must not only be met, but exceeded, for Carolina’s Honor System to continue to thrive.” For more information, see: <http://honor.unc.edu/>. For all assignments, students are required to submit original work and to give credit through citation to any sources/resources they used.

If you feel you may need an accommodation based on the impact of a disability, please contact me privately to discuss your specific needs. Also, please contact UNC Disability Services at (919) 962-8300 or [disabilityservices@unc.edu](mailto:disabilityservices@unc.edu) at the Student and Academic Services Buildings, located in Suite 2126, 450 Ridge Road, to formally coordinate accommodations and services.

### **Diversity Statement**

In support of the University’s diversity goals and the mission of the School of Information and Library Science, SILS embraces diversity as an ethical and societal value. We broadly define diversity to include race, gender, national origin, ethnicity, religion, social class, age, sexual orientation and physical and learning ability. As an academic community committed to preparing our graduates to be leaders in an increasingly multicultural and global society we strive to:

- Ensure inclusive leadership, policies and practices
- Integrate diversity into the curriculum and research
- Foster a mutually respectful intellectual environment in which diverse opinions are valued
- Recruit traditionally underrepresented groups of students, faculty and staff
- Participate in outreach to underserved groups in the State.

The statement represents a commitment of resources to the development and maintenance of an academic environment that is open, representative, reflective and committed to the concepts of equity and fairness.