

Syllabus for INLS 721 spring 2013

Instructors:

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Class meets Tuesdays and Thursday 8-9:15 am

No regular office hours available, but instructors will meet students when requested, either after class or on an as needed basis

29 classes are scheduled:

January 10: 1st day of class; introductions; why we catalog; why we maintain library catalogs; also today you will create accounts for cataloger's desktop, class web, and you will need to download version 2.40 of the Connexion client (OCLC) to your laptop in order to catalog as catalogers do (wkg)

January 15: a look at cataloger's tools: now that you have class web, OCLC, cataloger's desktop let's take a tour of them and discuss how catalogers make use of them. Bibliographic formats and standards, WorldCat, what is an OPAC, and introduce cataloging rules (ck)

January 17: What are ISBD and AACR2? (ck)

****HOMEWORK: due Jan. 22; find it under the Tests & Quizzes tab

January 22: What are FRBR, WEMI, RDA? (wkg)

READ:

What is FRBR? <http://www.loc.gov/cds/downloads/FRBR.PDF>

Viewing RDA from FRBR and FRAD: Does RDA Represent a Different Conceptual Model?

<http://www.tandfonline.com/doi/abs/10.1080/01639374.2012.712631>

Evaluation of RDA as an Implementation of FRBR and FRAD

<http://www.tandfonline.com/doi/abs/10.1080/01639374.2012.680848>

****HOMEWORK: due Jan. 24; find it under the Tests & Quizzes tab

January 24: What are the core elements of all good cataloging? Metadata standards and the one catalogers use: MARC 21 (ck)

READ: *Mary S. Alexander (2008): Core Cataloging and Metadata Standards and Best Practices, Science & Technology Libraries, 28:1-2, 63-85*

READ: <http://www.loc.gov/marc/umb/um01to06.html> Furrie, Betty. *What is a MARC record and why is it important?*

READ: <http://www.loc.gov/marc/bibliographic/bd264.html> and www.loc.gov/aba/pcc/documents/264-Guidelines.doc about the MARC field 264

****HOMEWORK: due Jan. 29; find it under the Assignment tab

January 29: Using Connexion: searching, selecting, editing, saving records; searching authorities (ck)

Read at: <http://www.oclc.org/support/training/connexion/> the tutorials on Overview, Searching WorldCat, Creating Bibliographic Records and Editing Bibliographic Records

Bring to class a book, compact disc, video, or something else (not too obscure) to practice searching and selecting AND YOUR COMPUTER

****HOMEWORK: due Jan. 31

January 31: creating subject access (wkg)

****presentation assignments made today

READ:

- Teaching Library of Congress Subject Headings
http://www.tandfonline.com/doi/abs/10.1300/J104v29n01_08
- Failures in Subject Retrieval
http://www.tandfonline.com/doi/abs/10.1300/J104v10n01_03
- Interview with Barbara Tillett
<http://libraryjuicepress.com/blog/?p=115>

February 5: more on subject access (wkg)

February 7: in class exercise on subjects (wkg) (this will be assessed for progress)

February 12: classification (ck)

****mid-term assignment made today

February 14: more on classification (ck)

February 19: in class exercise on creating call numbers (this will be assessed for progress)

February 21: cataloging a book using RDA instructions (ck)

February 26: cataloging practice: books

February 28: cataloging a serial using AACR2 rules (ck)

March 5: cataloging practice: serials

****MIDTERM due

March 7: Authority Control – what are access points and how do they help (wkg)

Spring break

March 19: cataloging an Internet resource: guest lecturer Kristina Spurgin

Before this class Read:

Readings:

Provider-Neutral E-Monograph MARC Record Guide, rev. to Sept. 2011

<http://www.loc.gov/aba/pcc/bibco/documents/PN-Guide.pdf>

READ: Introduction, Scope, Background, General characteristics of the provider-neutral e-monograph record, Recommendations for best use of provider-neutral records in libraries, Appendix A: Frequently asked questions

SKIM/LOOK OVER: the rest

Integrating resources: a cataloging manual, 2011 Rev.

<http://www.loc.gov/aba/pcc/bibco/documents/irman.pdf>

READ: p. 5-29: Intro, Objectives, Definitions, IR.1, IR.2 -- Can skip over/skim sections labeled as specific to print resources

SKIM/LOOK OVER: Sections pertaining to non-print resources in IR.3-IR.17. You will use this documentation in your exercise, so familiarize yourself with it.

Sections particularly important/different for online integrating resources include:

IR.4.3.1 Online integrating resource in multiple languages

IR.4.2.2 Introductory words not considered part of the title proper (AACR2 1.1B1 and its LCRI)

IR.4.2.6 Change in title proper (AACR2 12.1B8b)

IR.4.3 General material designation (AACR2 12.1C)

IR.5.3 Electronic resources (Edition area)

IR.7.2.2 Recording date information for electronic resources

IR.10.5 Titles other than title proper (AACR2 12.7B4.1 and its LCRI, 12.7B5.1) (246 field)

IR.10.6 Changes in title proper (AACR2 12.1B8b; 12.7B4.2b; LCRI 12.7B4.2) (247 field)

IR.10.19 Description based on (AACR2 12.7B23) (588 field)

IR.10.21 Electronic location and access (856 field)

IR.14.1 Leader: Type of record (008/06)

IR.15.3.1 Form and topical subdivisions; Genre/form terms
March 21: cataloging an internet resource, in class exercise

March 26: Class presentations

March 28: Class presentations

April 2: Class presentations

April 4: How other librarians (non-catalogers) use cataloging records: guest panelists Beth Rowe, reference specialist in government documents, Eileen McGrath, assistant curator and acquisitions librarian for the North Carolina Collection, Megan Kilb, E-resources librarian. Please come with questions to ask to understand how they interact with the catalog.

April 9: Catalog management (wkg)

April 11: MARC edit and what it can do for you (wkg)

April 16: vendor records and managing metadata (wkg)

April 18: Other library catalogs (LibraryThing, Extensible Catalog (Open Source), SkyRiver)

April 23: Panel: A view from the cataloging field (Public Librarian, Law Librarian, Government (Corporate) Librarian)

April 25: Professional development (How do you learn on the job what we haven't had time to teach you?)

Exam: Evaluate vendor records

****due April 30 – before 5pm

