

Morrow Mountain State Park  
49104 Morrow Mountain Road-Albemarle, NC 28001  
(704) 982-4402

**Community Building Reservation Form**

And Rental Contract for the Park Community Building

**Important: Please complete this form and mail or bring it to the park office along with the rental fee of \$175.00. Payment in full is required before reservation can be confirmed. Make check payable to "Treasurer of North Carolina." There will be a \$25.00 processing fee on all returned checks.**

Name of Group: \_\_\_\_\_ wishes to reserve the

Community Building for the date(s) of: 1<sup>st</sup> choice \_\_\_\_\_ 2<sup>nd</sup> choice \_\_\_\_\_

Name of Responsible Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Day Phone Number: \_\_\_\_\_ Evening: \_\_\_\_\_

Number of persons attending: \_\_\_\_\_ Arrival Time: \_\_\_\_\_

A limited number of table and chairs are available. Occupancy by more than 110 people with chairs, or 90 people with tables and chairs is prohibited by order of the Stanly County Fire Marshall. Occupancy of more than 150 people is unlawful.

**Rescheduling or cancellation with a full refund is possible only with a two-week advance written notice. Any reservation made within two weeks or less of the reservation date is not refundable or transferable. There will be a \$5.00 service charge for all refunds.**

**I, the undersigned, confirm that I have read and understand the State Park Regulations and the information contained within the rental contract that accompanies this form and take responsibility for this facility rental.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please bring confirmation and receipt with you on day of reservation.

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APPROVED

DENIED

OFFICIAL USE ONLY

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date of event: \_\_\_\_\_ Receipt Number: \_\_\_\_\_