DigCCurr Professional Institute:
Curation Practices for the Digital Object Lifecycle
Agenda (*Last Updated: May 8, 2013*)

May 12-17, 2013

Sunday, May 12 – 6:30-9:00 p.m.

6:30-7:00	Registration and social gathering
7:00-8:15	Dinner together Welcome and institute logistics Personal introductions: students and instructors
8:15-9:00	Continue with dinner and reception

Monday, May 13 – 9:00-5:00

9:00-9:15	Welcome again and further institute logistics	Helen Tibbo
9:15-9:45	Summary of what we learned from your pre-institute questionnaire responses	Alex Poole
9:45-10:15	Overview of digital curation definition, scope and main functions; Core professional principles for digital curation	Cal Lee, Helen Tibbo
10:15-10:45	Where you see yourself in the digital curation landscape	Everyone
10:45-11:00	Break	
11:00-11:30	Overview of labs for the week - software used, tasks performed, and common scenario (Disco Tech)	Cal Lee
11:30-12:30	Digital curation program development	Nancy McGovern
12:30-1:45	Lunch	
1:45-2:15	Digital curation stakeholders and digital curation awareness	Carolyn Hank
2:15-3:00	Case Study on developing a digital repository	Carolyn Hank
3:00-3:30	Procedural accountability - policies, submission agreements, rules	Nancy McGovern, Carolyn Hank
3:30-3:45	BREAK	
3:45-4:15	LAB - Transforming policy statements into rules	Nancy McGovern, Carolyn Hank
4:15-4:45	Lab post mortem	Everyone
4:45-5:00	Wrap up & summary of Tuesday's agenda	Cal Lee, Helen Tibbo

Tuesday, May 14 – 9:00-5:00

9:00-9:15	Revisiting Monday – questions and reflections	Everyone
9:15-10:15	Overview of digital preservation challenges and opportunities	Cal Lee
10:15-11:00	Roles and responsibilities for curation	Carolyn Hank, Nancy McGovern
11:00-11:15	Break	
11:15-12:00	LAB - Matching skills and roles	Helen Tibbo, Carolyn Hank, Nancy McGovern
12:00-1:15	Lunch	
1:15-2:15	Characterization of digital objects	Cal Lee
2:15-3:30	Overview and Characterization of Existing Tools: Placing the Tools in a Larger Industry Context	Cal Lee
3:30-4:00	Break	
4:00-4:45	File formats	Cal Lee
	LAB - File format robustness	Cal Lee
4:45-5:00	Wrap up & summary of Wednesday's agenda	Cal Lee, Helen Tibbo

Wednesday, May 15 – 9:00-5:00

9:00-9:15	Revisiting Tuesday: questions and reflections	Everyone
9:15-10:15	Managing in response to technological change	Nancy McGovern
10:15-11:00	Digital forensics	Cal Lee
11:00-11:15	Break	
11:15-12:15	Ethical issues	Cal Lee
12:15-1:30	Lunch	
1:30-2:30	LAB – Media and content (SILS Computer Lab)	Cal Lee
2:30-3:30	Workflows, humans, and tools	Cal Lee, Nancy McGovern
3:30-4:00	Break	
4:00-4:45	LAB - Workflows	Everyone
4:45-5:00	Wrap up & summary of Thursday's agenda	Cal Lee, Helen Tibbo

Thursday, May 16 – 9:00-5:00

9:00-9:15	Revisiting Wednesday – questions and reflections	Everyone
9:15-10:30	Evaluating curation programs - requirements and assessment	Nancy McGovern, Helen Tibbo
10:30-10:45	Break	
10:45-11:30	LAB - Evaluating curation programs: TRAC Review	Nancy McGovern, Helen Tibbo
11:30-12:15	User Access	Helen Tibbo, Cal Lee
12:15-1:30	Lunch	
1:30-2:30	Economics of digital curation – costs and resource commitments	Lori Richards
2:30-3:15	LAB - Economics of digital curation	Lori Richards
3:15-3:30	Break	
3:30-4:00	Lab post mortem	Everyone
4:00-4:45	Cloud computing	Lori Richards
4:45-5:00	Wrap up & summary of Friday's agenda	Cal Lee, Helen Tibbo

Friday, May 17 – 9:00-5:00

9:00-9:15	Revisiting Thursday – questions and reflections	Everyone
9:15-10:00	Web Archiving	Cal Lee, Carolyn Hank
10:00-11:15	Formulating your six-month action plan - task for each individual, with instructors available to provide guidance	Everyone
11:15-11:30	Break	
11:30-12:15	Summary of action plans	Everyone
12:15-1:30	Clarifying roles and expectations over next six months – participant team leaders	Everyone
1:30-2:00	Wrap up and evaluations	Everyone