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Funding sources

Funding at SILS

There are a variety of opportunities for funding at SILS.

[Student Assistantships, Fellowships, and Internships](#)

[Scholarships and Grants for Under-Represented Students in Library and Information Science](#)

[UNC at Chapel Hill Research Support](#)

[Additional Funding Opportunities for ILS Graduate Students \(identified by the Grant Source Library\)](#)

[Grant Source Library and Workshops](#)

Carnegie Grants

Small grants are available to SILS students for assistance with research costs where unusual expenses are involved.

Master's students may apply once for up to \$200 for expenses associated with their master's paper. **Doctoral students may apply twice for up to \$200** each time (\$400 total) for expenses associated with their research projects.

Grants can be made for the costs of travel, postage, compensation of human subjects, and certain other expenses. Grants are not made for the mechanical preparation of the resulting paper, i.e., typing, photocopying of the finished paper, etc. Your application must be approved before you make any expenditures for which you are requesting funds.

Procedure

1. Talk with your research advisor and secure the advisor's approval for submitting a request.
2. Complete the [Carnegie grant application](#) for apply for funding.
 - a. Develop a brief statement as to how the funds are to be used, along with a proposed budget.
 - b. Have the faculty advisor complete the advisor approval section.
 - c. Turn in the completed application to the SILS assistant dean for administration.
 - d. You will be notified upon approval of your application
3. To apply for a cash advance for subject payments, meet with the SILS accounting technician for appropriate paperwork and instruction. To obtain reimbursement for payments, submit receipts for covered expenditures to the SILS accounting technician.
4. Note on compensation for human subjects: Normally, compensation should be made via gift cards. If the student and his or her advisor decide that compensation must be in cash, the following procedures should be followed:
 - a. Each subject must sign and date a receipt acknowledging they received payment as compensation for participation in the study. These receipts should be kept confidential, along with the signed informed consent forms, either by the advisor or with the IRB forms in the main office for five years.
 - b. To receive reimbursement, the student should submit a receipt containing the following information: number of subjects, amount given to each subject, date(s) of disbursement, statement of who holds the subjects' acknowledgements receiving payment, signature of student, signature of advisor.
 - c. In case of audit, the subjects' acknowledgements may need to be produced for review.



CARNEGIE GRANT APPLICATION	
To: Tammy Cox, SILS Business Manager (100 Manning Hall, CB #3360)	
Student Information	
Name:	Date:
Degree: <input type="checkbox"/> BSIS <input type="checkbox"/> MSIS <input type="checkbox"/> MSLS <input type="checkbox"/> PhD	E-mail:
Address:	

Master's students may apply once for up to \$200 for expenses associated with their master's paper. Doctoral students may apply a maximum of twice for a grand total of \$400 for expenses related to their research.

Brief description of the research:

Purpose(s) for which grant is to be used:

Proposed Budget	
Travel (describe):	\$
Supplies/survey production:	\$
Postage:	\$
Subject Compensation:	\$
Other (explain):	\$
TOTAL AMOUNT REQUESTED:	\$

I understand and accept the terms and conditions set forth in the Carnegie Research Fund regulations.

Applicant Signature

To be completed by advisor - Overall rating of research project:				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not particularly worthy		Average		Outstanding
Comments:				
Approved _____	(Research Advisor)			Date _____
Approved _____	(Dean)			Date _____

Notes from an interview with the SILS Assistant Dean for Administration

- She has never received an application from a BSIS student, but assumes they would have the same application limits as an MSIS or MSLS student.
- She has never received an application where the advisor gave a rating below "average". She assumes that if an advisor were going to rank it below average, the advisor would discourage the student from applying.
- She receives applications on paper. If they are incomplete, she'll email the student saying that it was incomplete, and explaining what additional information is needed. The student may pick up the incomplete application from her office.
- In her experience, if:
 - the student is eligible,
 - the amount and purpose of funding requested is eligible, and
 - the advisor approves,

an application has never been denied.

- She informs students that they have received the funding by email. The email also reminds them that they need to submit all receipts and any additional documentation (e.g., for subject compensation) to receive reimbursement.